

**MANSON SCHOOL DISTRICT BOARD POLICY****POLICY TYPE: GOVERNANCE PROCESS****POLICY TITLE: BOARD COMMITTEE STRUCTURE**

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A committee is a Board committee only if its existence and charge come from the Board. The only Board committees are those which are established under this policy. The committee's work shall be to support the Board's work. Board members may or may not serve on the committee. If a Board member is to serve on the committee, the member shall be appointed by the Board. The Board member who sits on the committee shall provide reports to the Board on the committee's activities.

*Accordingly:*

- Committees shall have a clearly defined task/purpose
- Committees shall be given a timeframe
- Committees shall have a reporting schedule
- Committees shall be given a limitation on their authority over resources
- Committees shall cease to exist as soon as their task is complete
- Committees will provide recommendations for Board consideration
- Committees do not advise or direct staff
- Committees do not exercise authority over the Superintendent
- Committees do not speak out or act on behalf of the Board

This policy applies to committees formed by the Board. It does not apply to committees formed under the authority of the Superintendent.